Ayana Aiken

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# Skills Summary

My skill summary highlights skill sets, adaptability, and diverse work experience, which makes me well-rounded and appealing candidate to potential employers. My ability to excel in both physical and technical roles, coupled with my ongoing desire to learn, sets me apart in the competitive job market. Results-oriented and innovative Software Developer with a passion for creating efficient and scalable solutions. Proficient in a wide range of programming languages and technologies, e.g., C#, C, Python, JavaScript, HTML5, SQL, and CSS. Adept at collaborating with cross-functional teams to deliver high-quality software applications within project deadlines. Proven ability to analyze complex problems and implement effective solutions. Excited about contributing technical expertise to drive success in dynamic development environments.

**Skills**

* Pallet jack operation
* Assembly line work
* Order picking
* Commercial cleaning
* Housekeeping
* Customer service
* Car detailing
* Scanning
* Cash register handling
* Packaging, shipping & receiving

**Technical Skills:**

* Languages: Python scripting, JavaScript, Html5, C#, SQL, CSS, C, and PHP
* Operating systems: MacOS, Linux, Windows 7, 10
* Software: Microsoft Word, Excel Spreadsheet, Access, Visio, PowerPoint, and Keynote
* Relational Database Management: MySQL

# Education

**ECPI University – North Charleston, SC February 2024**

A.A.S in Applied Science, Computer Information

Science, Major in Software Development

### High School Diploma| May 2011 | Summerville High School

**Relevant Courses:**

* Cloud Solutions
* Networking
* Linux Administration
* Object Oriented Programming
* Web Interface Design
* Database
* Scripting

# Experience

Aerotek Staffing Agency

Allied Air Enterprises – Orangeburg, SC

Assembler/ off-wiring

March 16, 2024 – July 9, 2024

Job details:

* Produces components by assembling parts and subassemblies.
* Reads and deciphers schematics, blueprints, and assembly instructions.
* Positions or aligns components and parts, either manually or with hoists.
* Uses hand tools or machines to assemble parts.
* Conducts quality control checks.
* Cleans and maintains work area and equipment, including tools.
* Prepares work to be accomplished by studying parts lists and gathering parts, subassemblies, tools, and materials.
* Positions parts and subassemblies by using templates or reading measurements.
* Assembles components by examining connections for correct fit, fastening parts and subassemblies.
* Verifies specifications by measuring completed component.
* Resolves assembly problems by altering dimensions to meet specifications; notifying supervisor to obtain additional resources.
* Keeps equipment operational by completing preventive maintenance requirements, following manufacturer’s instructions, troubleshooting malfunctions, and calling for repairs.
* Maintains a safe and clean working environment by complying with procedures, rules, and regulations.
* Maintains inventory by checking stock to determine supply levels, placing, and tracking orders, and verifying receipt of supplies.
* Conserves resources by using equipment and supplies as needed to accomplish job results.
* Documents actions by completing production and quality forms.

Tesco Inc. (Temp Agency)

Charleston, SC - Medical & Health Field

MUSC – 171 Ashley Ave. Charleston, SC, 29425

December 14, 2022 – July 8, 2023

Job details:

- PDA: Pushed food carts and delivered meals to patients on seven different floors.

Fruit of the Loom

1116 Business Park Road, Summerville, SC 29483

Module Picker

March 12, 2022 – December 11, 2022

Job Details:

- Accurately and efficiently picked product out of modules (full case and/or pick pack) to fill customer orders.

- Efficiently moved goods from master cases to order ship cases.

- Calculated quantities based on order requirements and package contents.

Century Aluminum

Goose Creek, SC

Custodian

Nov. 2020 – December 2020

Job details:

- Performed standard cleaning, including wiping down desks/tables, vacuuming conference rooms, and cleaning men's and women's locker rooms.

- Swept and mopped, used a dust mop to sweep, and sanitized/cleaned inside various buildings within the plant.

Mercedes-Benz Vans (APS Temp)

Ladson, SC

Janitorial Services

April 2020 – August 2020

Job details:

- Swept, mopped, taped ramp boards in front of stairs, and wiped down windows in the paint booth.

Forge Flags

Moncks Corner

Aps Temp Service

Tacker

Nov. 2019 – March 2020

Job details:

- Tacked labels on flags to be distributed for 52 states of the USA.

Hoertz Body Shop

Summerville, SC

Detail Technician

April 2017 – June 2017

Job details:

- Vacuumed the interior and wiped down the inside of vehicles.

- Washed and dried the vehicles and inspected for damages.

Charleston Auto Auction

Moncks Corner, SC

Car Detailer

August 2016 – November 2016

Job details:

- Detailed cars for upcoming auctions, cleaning both the interior and exterior of vehicles.

McDonald's

Summerville, SC

Kitchen Crew

Sept. 2015 – Aug. 2016

Job details:

- Took orders on a headset and handled cash.

- Assisted guests and participated in food preparation.

NCO Group

North Charleston, SC

Customer Service Representative

April 2015 – August 2015

Job details:

- Answered phone calls and directed calls to the proper department.

Checkers Drive-In

Summerville, SC

Sandwich Artist

March 2011 – Feb. 2015

Job details:

- Took orders, operated the cash register, and prepared food for three years on and off.

**Projects:**

**[**ECPI Showcase Webpage]

* Description: Webpage created to showcase the students of ECPI Charleston University in the CIS program and their hands-on work.
* Technologies: HTML5 and JavaScript and CSS

[Gemini’s Hair Supply Webpage]

* Description: As part of a web development project, I designed and implemented the "Gemini's Hair Supply" webpage, an engaging and user-friendly platform for a virtual hair supply store.
* Technologies: HTML, CSS, JS